

THE SCHOOL DISTRICT OF STURGEON BAY
Regular Board of Education Meeting
Wednesday, June 19, 2019

1. President Hooker called the meeting to order at 7:00 PM in the high school library. The Pledge of Allegiance was recited.
2. Present were Commissioners: Miller, Holland, Chisholm Jennerjohn, Stephani, Hooker, Hougaard, Stephens and Alger. Also present was Superintendent Tjernagel.
 - a. **Motion:** Alger/Stephens to adopt the agenda moving item 16D to right after the approval of the bills. Motion carried unanimously.

PUBLIC PARTICIPATION SECTION—also known as audience to visitors and delegations (as noted in Board Policy 0167.3 Public Participation at Board Meetings): None.

RECOGNITION: The Destination Imagination Globals Team *D.I.vergent Thinkers* was recognized. Team members are Xavier Jandrin, Taylor Laughlin, Zach Olson, Brady Moe, Brian Moe and Ben Stephens. The team competed at DI Globals in Kansas City Missouri against 90 other teams and finished 26th overall.

Motion: Stephani/Hougaard to approve the minutes of the May 15, 2019 and June 5, 2019 and the building tours on June 5, 2019. Motion carried unanimously.

Motion: Stephens/Hougaard to approve board bills. Motion carried unanimously.

CONSENT AGENDA:

1. **Grants and Donations** – Craig Sigl reported that the Sturgeon Bay Booster Club donated \$3,000 for the Clipper Fitness Zone. Project 180 received a \$225 grant from the Door County Community Foundation for a new Project 180 Mental Health Table Banner. Principal Nickel reports that the Sturgeon Bay Breakfast Rotary donated \$750 to the high school band and choir programs, and \$125 to Fine Arts programming. Joan Winkel reports donations by Jimmy Johns (\$320) and Jandu Petroleum (\$671) in support of the SBHS Student Council. Principal O’Handley reports that the PTO given a grant for \$150 for Gary Grahl’s Peaceful Playground project and a grant for \$263.60 for Ria Buesing’s request regarding the Read Across America event.

Thank you to everyone involved in supporting our students and programs through grants and donations. A motion to accept these grants and donations is recommended.

2. **Resignations and Retirements:** Claire Morkin has resigned as the high school forensics coach. Patti McKinnon has submitted her letter of retirement, effective at the end of the 2019-2020 school year. A motion to approve the resignation and retirement is recommended.

3. **Second readings of the following employee-handbook related items:**

Note: First readings took place at the May 15 regular Board of Education meeting

- a. Professional Staff Employee Handbook
- b. Professional Staff Salary and Supplemental Pay Guide
- c. Support Staff Employee Handbook

4. **Second readings of the follow Board policies:**

Note: First readings took place at the May 15 regular Board of Education meeting

The following policy revisions are part of Neola’s 28.1 Update:

- a. Board Policy 1130 – Conflict of Interest – Private Practice (revised)

- b. Board Policy 1400 – Job Descriptions (revised)
- c. Board Policy 2260 – Nondiscrimination and Access to Equal Educational Opportunity (revised)
- d. Board Policy 2270 – Religion in the Curriculum (revised)
- e. Board Policy 2420 – Education for Employment (replacement policy)
- f. Board Policy 2700.01 – School Performance Report (revised)
- g. Board Policy 3120 – Employment of Professional Staff (revised)
- h. Board Policy 3139 – Staff Discipline (revised)
- i. Board Policy 3140 – Termination, Non-Renewal and Resignation (revised)
- j. Board Policy 3143 – Non-Renewal of Administrative Contracts (delete)
- k. Board Policy 3230 – Conflict of Interest (new)
- l. Board Policy 3362 – Employee Anti-Harassment (revised)
- m. Board Policy 4230 – Conflict of Interest (new)
- n. Board Policy 4362 – Employee Anti-Harassment (revised)
- o. Board Policy 5111 – Eligibility of Resident/Nonresident Students (revised)
- p. Board Policy 5113 – Open Enrollment (revised)
- q. Board Policy 5341 – Emergency Medical authorization (revised)
- r. Board Policy 5512 – Use of Tobacco and Nicotine by Students (revised)
- s. Board Policy 5517 – Student Anti-Harassment (revised)
- t. Board Policy 6150 – Tuition Income (revised)
- u. Board Policy 6220 – Budget Preparation (revised)
- v. Board Policy 6235 – Fund Balance (revised)
- w. Board Policy 6440 – Cooperative Purchasing (revised)
- x. Board Policy 6520 – Payroll Deductions (revised)
- y. Board Policy 8330 – Student Records (revised)
- z. Board Policy 9130 – Public Requests, Suggestions, or Complaints (revised)
- aa. Board Policy 9150 – School Visitors (revised)

The following are part of Neola's Special School Safety Update:

- bb. Board Policy 1213 – Student Supervision and Welfare (revised)
- cc. Board Policy 3213 – Student Supervision and Welfare (revised)
- dd. Board Policy 4213 – Student Supervision and Welfare (revised)
- ee. Board Policy 5112 – Entrance Age (revised)
- ff. Board Policy 5310 – Health Services (revised)
- gg. Board Policy 5500 – Student Code of Classroom Conduct (revised)
- hh. Board Policy 5600 – Student Discipline (delete)
- ii. Board Policy 5610 – Suspension and Expulsion (revised)
- jj. Board Policy 7440 – Facility Security (revised)
- kk. Board Policy 7440.01 – Video Surveillance and Electronic Monitoring (revised)
- ll. Board Policy 8410 – School Safety and Crisis Intervention (revised)
- mm. Board Policy 8420 – School Safety and Emergency Preparedness (revised)
- nn. Board Policy 8462 – Child Abuse and Neglect (revised)

5. Approve fundraising calendars for 2019-2020:

This is done annually as part of our operational procedures and preparing for the next school year. Contained in your packet should be fundraising calendars for the middle and high school levels.

On a related note, the only elementary fundraiser is the PTO fall fundraiser in September and October. As Ann has reviewed for us in the past, items such as cookie dough and candy are sold, but are not consumed at school. Additionally, the focus is on adults for something like a PTO fundraiser and different from some fundraisers at middle and high school levels.

Note: Approval of the various handbooks occurs annually to ensure smooth operations and that proper updates are done, communicated to the Board, and available to the public.

6. **Approve Sturgeon Bay High School Student-Parent Handbook**
7. **Approve Sturgeon Bay High School Faculty and Staff Handbook**
8. **Approve TJ Walker Student Handbook**
9. **Approve TJ Walker Faculty and Staff Handbook**
10. **Approve Elementary Student-Parent Handbook**
11. **Approve Elementary Faculty and Staff Handbook**
12. **Approve Early Graduation Requests**

There are six early graduation requests that have appropriately worked their way through the established process and now come before the Board for approval in alignment with our past practice. *(Those requests are being shared separate from the Board packet due to the personal nature of the requests and student information contained in the requests.)*

13. Approve Overnight Athletic Trips for the 2019-2020 School Year

Athletic director, Todd Meikle has worked with our head coaches and Principal Nickel to assemble the overnight athletic trip request for this next school year. Obviously, a trip to State could impact this, but that would be nothing new or reason to be concerned.

As stated in the past, the thinking is to have all scheduled overnight athletic trips for the year approved at the same time at the start of the year in an organized fashion. It is appropriate to point out that special trips involve fundraising, cost to the student-athlete/family, and/or a supporting parent or community group. The school district does not use tax dollars in the form of budget dollars to pay for additional or special overnight trips and the related costs, upgrades from a school bus to a coach bus, and other such costs that may be associated with some of these trips now or in the future.

Here is a quick overview of the trips described in greater detail (see packet) by Athletic Director Todd Meikle:

- Varsity Boys Soccer: Tournament at the Prairie School in Racine September 6-7, 2019
- Varsity Boys Soccer: Tournament at Cedarburg High School September 20-21, 2019
- Varsity Wrestling: “War on the Shore” Holiday Wrestling Tournament at UW-Oshkosh December 27-28, 2019
- Varsity Girls Soccer: Tournament at Pius XI High School in Milwaukee May 16-17, 2020

Motion: Chisholm/Alger to accept and approve the consent agenda items as presented. Motion carried unanimously.

OPERATIONS AGENDA:

1. Consent Agenda items requiring attention (if any)
2. **Board reorganization completion: Designating the Official Newspaper - Motion:** Stephens/Hougaard to approve the Door County Advocate as the official newspaper for the district. Motion carried unanimously.
3. **Approve TJ Walker Math Teacher - Motion:** Stephens/Chisholm to approve Sarah Hansen as TJ Walker Math Teacher. Motion carried unanimously.
4. **Approve 4th Grade Teacher - Motion:** Holland/Jennerjohn to approve Kayleen Smeaton as a 4th grade teacher at Sunrise. Motion carried unanimously.
5. **Achievement Gap Reduction School Board Review (informational item) -** Information provided. No action taken.

6. **Approve 2019-2020 Board meeting calendar - Motion:** Stephens/Hougaard to approve the Board meeting calendar for the 2019-2020 fiscal year. Motion carried unanimously.
7. **Approve Wisconsin Association of School Boards (WASB) Membership Renewal - Motion:** Jennerjohn/Chisholm to approve our Wisconsin Association of School Boards membership renewal for 2019-2020. Motion carried unanimously.
8. **Approve Preliminary 2019-2020 Budget - Motion:** Jennerjohn/Alger to approve the preliminary budget for 2019-2020. Discussion followed. Motion carried unanimously.
9. **Approve Flooring Project at the High School - Motion:** Stephens/Hougaard to approve the flooring project as summarized by the administration with a do-not-exceed amount of \$52,000. Motion carried unanimously.
10. **Approve Science Lab Chemical Hood Replacement - Motion:** Chisholm/Alger to approve the science lab chemical hood replacement project. Motion carried unanimously.
11. **Approve Transformer Relocation Project - Motion:** Jennerjohn/Hougaard to approve the transformer relocation project by having Northern Electric, Inc. perform the work at a cost of \$29,934. Motion carried unanimously.
12. **Approve Extension of Automated High School HVAC System - Motion:** Stephens/Hougaard to approve the extension of the Automated High School HV AC System not to exceed \$75,000. Motion carried unanimously.
13. **District Facility Study Update (informational item) -** EUA has been working with the capacity and utilization components of the study. Eric Dufek met with administrative team members on May 29 (prior to the constructional management firm interviews) to walk through preliminary findings of those components of the study and compare that to practical knowledge, past practice, etc. Again, this information is not really complete or ready for serious consideration until the facility study itself occurs. The second and third weeks of June right after school is out would be important for the facility study itself, having architectural firm and construction management firm reps and engineers examining the buildings, systems, and so forth.

The current approach calls for a presentation of the study results the night of the July 17 Board meeting. We also want to have a bigger conversation about the community survey and what that could look like once we have the important facility study information. We would be looking for formal approval of the survey in the August 21 meeting so that it can be processed and out to the community in September.

As the Board also knows, with the approval of Miron in the special meeting held prior to the learning session elementary building tours on June 5 we now have all key members of the facility study team to help us identify needs and potential solutions that the district and community will be able to examine and provide feedback on.

14. **TJ Walker Fitness Zone Project (informational item):** The project now has the funding needed, as well as approval granted from EUA in order to proceed. The project is slated to begin in mid-June and the goal is to have everything complete for the beginning of the 2019/2020 school year.
15. **Alternate meeting arrangements in July – location and time (informational item) –** The alternate location will be the middle school commons. We will also start earlier at 6:00 PM instead of the traditional 7:00 PM start time.

16. Reports:

- a. Legislative – provided Holland State Assembly voted on a guidebook for dyslexia in schools.
 - b. CESA - none
 - c. Committee/Seminars - none
 - d. Administrative Reports presented.
 - e. Superintendent’s Report presented.
-

17. Adjourn **Motion:** Holland/Hougaard to adjourn at 8:55 PM. Motion carried unanimously.

Respectfully submitted by,
Ann DeMeuse
Board Recording Secretary

Date: _____

President’s Signature: _____